

Minutes of The Parish Council meeting held on Thursday 24<sup>th</sup> May 2017 in Daglingworth Village Hall at 7.30pm

Present: Chair Cllr Chris Price, Cllr Liz Keen, Cllr Geoff Elliott, Cllr Roger Giles, Cllr Graham White and 3 parishioners

1 Apologies

There were no apologies

2 Declaration of interests

Cllr Elliot item 8.1

3 Election of Chair for the year 2017 – 2018

Proposed by Cllr Keen, seconded by Cllr Giles. All in favour of Cllr Price

4 Election of Vice Chair for the year 2017 – 2018

Proposed by Chair Chris Price, seconded by Cllr Elliott. All in favour Mrs Liz Keen

5 Minutes of last meeting

Minutes were agreed and signed by Chairman

6 Matters arising from minutes

(i) up-date on Parish website

Many thanks were expressed for Sonia and Liz .The website is up to date, informative and attractive.

(ii) up-date on Highways matters

Speed-watch to continue but there is a need for more volunteers.

There is a possibility of a ‘Slow’ road sign approaching Lower End (towards village) warning of junction. This should reduce the chance of motorists emerging being hit by faster main road traffic.

White lines are to be replaced on the junctions of Church Lane and Dowers Lane.

Richard Gray has agreed a 50/50 split on the maintenance of High Path. PC contribution £375

The silt trap at the bottom of Maces Hill is to be cleared in the new financial year as a matter of urgency – with a programme to clear all other traps throughout the year

(iii) up-date on defibrillator

The CDC has offered £500 towards the cost (£2000). Gordon Downey has agreed to be the fundraiser. Checking needs to be done to ascertain whether the Village Hall Charity is registered for Gift Aid donations and hence the reclaiming of VAT.

(iv) up-date on ‘Dog fouling’

A new dog bin has been erected in the Church car park – Many thanks to Cllr Elliott and Chair Chris Price for doing this. Many thanks to Cllr Elliott for the clear but discrete notice on the gate into the 40 Acre field at Lower End.

The CDC will add it to their list for regular emptying. Parish Clerk to monitor.

(v) up-date on broadband installations

The connections to premises in the village are patchy – with concern expressed that adjoining neighbours are not both connected. Chair has e mailed Complete Utilities but Giga Clear is still trying to resolve wayleave problems before the whole village can be connected.

7 Questions from the public

There were no questions

## PLANNING

8 Planning applications and decisions since last meeting

Cllr Elliott left the meeting at this point as there was an application relating to his property.

- Reference:- 17/01395/LBC. Replacement windows to rear of property, Hope Cottage, 1, The Court, Maces Hill, Daglingworth. For consideration.

There were no objections.

- Ref. No: 17/01471/FUL , Single storey extension, The Fold Lower End Daglingworth, For consideration

There was a discussion relating to the overall appearance of the extension, however it was considered permitted development and no overall objection was raised.

- Ref. No: 17/01602/CLOPUD, Certificate of Lawful Proposed Use or Development under Section 192 of the Town and Country Planning Act 1990 for the erection of a single storey extension on the rear elevation of existing dwelling , Little Garth Lower End Daglingworth. Permitted

This was noted

- - Group of early mature to semi mature Beech trees. Selectively thin group to promote broadening of left trees. Only remove any D,D,D,D, any suppressed trees, squirrel damage and any co dominant limbs.  
Church Of The Holy Rood Church Road Daglingworth Gloucestershire. Ref. No: 17/00769/TCONR. No objection.

This was noted

- Smooth Arizona Cypress (1) - Fell. The Old Rectory Church Road Daglingworth Cirencester Gloucestershire GL7 7AG. Ref. No: 17/00513/TCONR. No objection

This was noted

Cllr White requested information about the development of the extended field in Itlay. Cllr Giles reported that there had been no noticeable change but will keep the Parish Council informed.

## CORRESPONDENCE AND GENERAL BUSINESS

9 Refurbishing phone box

There is a team of 4 parishioners to prepare and paint the telephone box in August. Dulux Weathershield 'Pillar Box Red'

10 External alterations at Manor Barnes

There has been communication between the Chair and the owner. A letter from the owner was read out explaining that the intention is to restore the paddock once all the excavations are complete. The PC will monitor the situation.

11 Request to site commemorative seat

Request from Wendy McCormick to site the seat near the cross-roads was not permitted but the PC suggested that a position in the Millennium field might be acceptable. Chair to discuss with Wendy.

12 Concerns about speed on Overley Road at Lower End

Refer to minute 6 (ii)

13 To consider matters related to the internal and external audit:

(i) To confirm appointment of auditors

Appointed D Godding as Internal Auditor.

After consultations between D Godding and Clerk the accounts were agreed and approved. These were then entered into the Internal Audit element of the Grant Thornton document. The substance of the document was then agreed by Councillors and signed by Chair and Clerk

(ii) Risk assessment policy :-review of documents

Cllr Giles reported that Page 89 satisfies that the PC is covered

(iii) Standing orders:- review of document

Cllr Giles reported that all was in order.

(iv) Financial governance policy:- review of documents.

Vice Chair Liz raised the suggestion regarding a move to online banking for the PC. Clerk to contact other PCs and GAPT

## FINANCE

14 To agree invoices and payments for the past two months.

Invoices and payments checked and cheques issued.

15 To agree and sign monthly bank reconciliation.

Signed by Chair and Vice Chair

16 To agree and establish the Annual Budget

Clerk presented draft Annual Budget which was amended to exclude external audit fees and agreed by Councillors.

17 Items for the next Agenda.

Speed-watch

Update on broadband

Update on defibrillator

Mortuary roof covering

Replacement of football posts on Millennium green

18 To agree date of next meeting.

The date of the next meeting is Wednesday 5<sup>th</sup> July 2017

The meeting closed at 9.15 pm