

1 Apologies

There were no apologies .One parishioner present.

2 Declaration of interests.

There were none

3 Minutes of last meeting.

The minutes were agreed and signed by Chairman

4 Matters arising from minutes.

(i) update on Highways matters.

The blocked silt trap beside Bridge Cottage at the bottom of Maces Hill and dangerous potholes at the brow of Dowers Lane near the Itlay turning were reported to Gill Portlock on 3rd January 2018.

It has been confirmed by R Gray that an extra grit bin is to be placed on the verge along Dowers Lane near the 30mph as you enter the village. The GCC will pay for the installation and the PC for the bin. Highways to purchase the bin and invoice the PC. Many thanks to Wendy for suggesting this, and for the Chairman and Clerk for pursuing the matter.

It was confirmed that Highways have agreed to patch the serious pothole damage opposite the High Bank along Overley Road,as well as Dowers Lane. Clerk to ask what method will be used as recently patched potholes along Dower Lane are already deteriorating.

The issue regarding the silting of stream under Glebe House has still not been resolved – the householder is in discussion with Highways. It was reported by the parishioner that silt removed from the stream was left on the bank rather than be transported away.

Many thanks to Cllr Elliott who arranged for a road sweeper to clear the accumulated debris from the main routes through the village.

(ii) Up-date on defibrillator.

The funds stand at £1293.71 to date

(iii) Up-date Website.

A flyer detailing the content on the website was sent round in the December Parish Connections. E Howard has thanked Sonia for the immense amount of work she has put in to produce an excellent resource for the village. Thanks to Sonia were also expressed by the Councillors and the parishioner. Clerk to copy, and post flyer on the noticeboards and Village Hall noticeboard. Cllr Elliott to produce laminated version of the website for mounting on the noticeboards of the village.

(iv) Up-date on broadband installations.

The re-surfacing repair work around the channels for the fibre optic cabling is breaking up. Chairman has contacted Gigaclear and Complete Utilities and they will arrange repairs. The situation at Warrens Gorse installations does also need to be included.

Cllr Giles reported that he has experienced the Wi Fi signal dropping.

(vi) Up-date phone box use

The phone box is very damp in the winter so any paperwork will need to be waterproof. There was some discussion regarding placing a village map in the phone box. It was felt that a very detailed map would be in-appropriate as it might identify properties. It was decided that a simple OS map identifying walks

with a 'You are here' arrow would be adequate. Waterproofed useful telephone numbers etc (as detailed in the last minutes) can also be added. This information will also be posted in the Village Hall.
Action Clerk

(vii) Up-date of Annual riparian responsibilities.

The parishioner thanked the Chairman and PC for all their work regarding the riparian responsibilities. G Ripley has been working with FWAG to manage the water flow by means of flood plains in the fields alongside Wains Road. However, it was felt that the watercress growing in the stream near the Village Hall was impeding the flow too much with the result that the flooding of the field led to water proceeding 'downstream' outside the defined water-course. This in turn has increased the risks of water entering septic tanks. Chairman to ask Nick Ripley to arrange the clearing of vegetation in the stream passing through the field adjacent to the Village Hall

(viii) Up-date Village security.

Natalie Meredith reminded the councillors that access to Neighbourhood watch was via the website and from there parishioners would get alerts.

There is a trade day on Farm Security 21st January at Cotswold Farm Machinery, Fosse Cross

(ix) Up-date on Mowing arrangements.

The mowing/trimming of High Bank was excellent (B Brazington)

Clerk to repeat requests to contractors regarding Tenders – previously contacted two contractors in October and December 2017 to no avail.

Clerk to contact other PCs for additional contractors to bid for mowing contract.

Cllr Giles to trim the smaller over-hanging branches along High Path. Many Thanks

5 Questions from the public.

Many bushes have broken off due to recent heavy snow – some are overhanging roads – eg Longhills Rd. Clerk to identify hazards and alert Highways as a matter of urgency.

Regarding when the Speed-watch training starts - Cllr Elliott to contact Andrea Shutt regarding training for extra 'speed watchers' during February to March.

It was agreed at the meeting that The Chairman should send a letter of congratulations from the Parish Council to Sir Geoffrey Clifton – Brown on his award of a knighthood.

PLANNING

6 Planning applications and decisions since last meeting

- Alterations and conversion of Manor Farm Barn to a dwelling. Erection of garden room and ancillary landscaping (Variation of condition 2 of permission 15/02876/FUL for the retention of changes to fenestration at south-east gable, amendments to garden room, internal room layout, external elevations and landscaping and variation of condition 18 to omit bat loft within existing building) Manor Farm Barn Lower End Daglingworth Gloucestershire. Ref. No: 17/04114/FUL | Validated: Fri 20 Oct 2017 | Status: AGREED
- Formation of bay window and increasing the height of the flat roof by 150mm and alteration to dormer windows Windways 7 Itlay Daglingworth Cirencester Gloucestershire GL7 7HZ. Ref. No: 17/03960/FUL | Validated: Sat 28 Oct 2017 | Status: AGREED
- 17/05010/FUL | Conversion of first floor of barn to groom's accommodation | Manor Farm Stables Lower End Daglingworth Cirencester Gloucestershire GL77AH
It was felt that the PC should highlight that the planning is tied to the use by grooms.
The Chairman to send statement to Clerk to insert in the planning comments.

CORRESPONDENCE AND GENERAL BUSINESS

7 Agree and sign precept papers

The precept papers were checked by Chairman and Vice Chairman and signed.
The new value of the precept was set at £6361.4

8 CDC Community Fund

Further to discussions at the last meeting the Chairman had sought confirmation from the CDC regarding the proportion of funding that would have to be provided by the PC in order to qualify for the fund: - this was confirmed as 75% of the project costs. Further consideration of the projects discussed was, therefore, not possible as it was felt by the PC that the contribution of 75% by the Parish Council made it inviable. The information is to be passed on to the Parochial Church Council in the context of providing a WC facility for Daglingworth Parish Church

9 Buckingham Palace Garden Parties 2018

After much discussion the PC arrived at 2 people to be nominated – but the Clerk is to ensure that the criteria has been met

FINANCE

10 To agree invoices and payments for the past two months.

NOTE

The Clerk explained that all the finances had been examined from April 2018 and a discrepancy of £40.00 was found due to an overpayment of £40 00 being made to the Clerk in September 2017.

This has now been rectified with a payment from the Clerk of £40.00. Now each month is checked against the bank statement and an Ω is inserted as a visual marker.

INCOME		EXPENDITURE	
Donations defibrillator	£118.71	HMRC PAYE Clerk	£60.46
Clerk Repayment	£40.00	Clerk Salary	£241.84
		B Brazington High Bank cutting	£132.00

11 To agree and sign monthly bank reconciliation. April 2017 to date

Signed by Chairman and Vice chairman.

Closing balance £ 17206.20

12 Items for the next Agenda.

AGM

Set Budget

VAT reclaiming

Mowing contracts

Millennium Green

Spring Clean-up March 10th/11th

Data Protection Officer

13 To agree date of next meeting.

Wednesday 7th March 2018 at 7.30

Meeting closed at 9.35pm