

DAGLINGWORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 9th May 2018 in Daglingworth Village Hall at 8.00pm.

Present: Chair Cllr Chris Price, Cllr Liz Keen, Cllr Geoff Elliott, Cllr Roger Giles, and Cllr Graham White, together with four parishioners.

1. Apologies received from the Parish Clerk.
2. No interests were declared.
3. Election of Chair for the year 2018/2019

Cllr White proposed that Cllr Price should continue as Chairman, seconded by Cllr Giles. Cllr Price agreed to continue as Chairman.

4. Election of Vice Chair for the year 2018/2019

Cllr White proposed that Cllr Keen should continue as Vice Chair, seconded by Cllr Giles. Cllr Keen agreed to continue as Vice chair

5. The minutes of the meetings held on March 7th 2018 were agreed as a correct record and signed by the Chairman.
6. Matters arising from minutes.

(i) Up-date on Highways matters.

A meeting was held with Danny Taylor (our new Local Highways Manager at GCC) attended by the Parish Clerk and Cllrs Price and Elliott. Several matters were discussed and sites where problems have arisen were visited. We were informed that Amey had lost the highways contract and that current work across the county was focussed solely on potholes. We were informed by Cllr Robbins (at the Parish Meeting) had won the contract, with some responsibilities going back to GCC. The main outcomes of the meeting were:

- (a) A safety review of all potholes and surfaces in the parish to be undertaken and a repair schedule arranged. This to include long potholes created where verges destroyed by large vehicles coming through the village e.g. outside of Bridge Farm.
- (b) Silt traps to be cleared and relevant pipes and water courses jetted every two months (Maces Hill, bottom of Dowers Lane, water course under Glebe Farm House, and Lower End). Parish Council to inform Highways when silt trap at top of Dowers Lane needs clearing. The drainage grid on road toward Daglingworth Place to be added to this list. Danny Taylor has been provided with map details of all locations. Cllr Robbins has suggested using the Lengthsman Scheme to clear the grip channels where they pass under a wall. **Action:** Chairman to investigate.
- (c) Brendan McCarthy (in an e-mail) raised concerns about the water coming down from School Lane, as well as lorries coming into Lower End damaging the verges, with risk of damage to the Gigaclear inspection box and boundary wall of Daglingworth Manor: a quotation for installation of kerb sett stones to be obtained. Consideration to be given to 50/50 funding. **Action:** Chairman to ask Danny Taylor for estimate
- (d) The road sign informing lorry drivers of limits on Dowers lane to be moved nearer to roundabout. Roundel sign on Overley Road coming from Park Corner to be repositioned.

Speed-watch. Cllr Elliott that he now had a new team of trained speed watchers: Natalie Meredith, John Symons, Diana Heywood, Kevin Pritchard and Judy Abbott

(ii) Up-date on defibrillator.

Chairman reported that the total had reached £1673.71. It was agreed to move forward with the installation, the Parish Council covering the shortfall and installation costs. It was noted that CDC Cllr Parsons had indicated at the

Annual Parish Meeting that money is still available if the parish wishes to consider a second defibrillator to cover Itlay and Warrens Gorse.

Gordon Downey to be thanked for all of the work he had put in to leading the fundraising.

Action: Chairman to contact SW Ambulance Service regarding installation

(iii) Up-date on broadband installations.

Chairman reported that Gigaclear are seeking completion of the network at Lower End caused by a delay in obtaining a way leave agreement.

(iv) Up-date on website.

Nothing new to report; the recognition of Sonia Pritchard's work in establishing the website had been published in a flyer sent out with the May issue of Parish Connections.

(v) Up-date on Spring Clean up.

The Spring Clean up had been successful and it was agreed, after suggestions from several participants, to repeat it in September.

7. Questions from the public.

It was reported that some building work was encroaching on the bridle path behind the cottages at the top of Grove Hill. **Action:** Chairman to contact Highways and CDC for appropriate action.

A question was raised about the safety of the treated human waste recently spread on fields in the parish, e.g., did it contain antibiotics, hormones and chemotherapeutic agents etc. **Action:** Clerk to follow up.

A question was raised concerning the use of the telephone box. Support given to installation of an OS map, together with a list of useful numbers and contacts. **Action:** Clerk to follow up.

PLANNING

8. Planning applications and decisions since last meeting .

17/05010/FUL Manor Farm Stables Lower End Daglingworth Cirencester Gloucestershire GL7 7AH. Conversion of first floor of barn to groom's accommodation. Reported that application permitted.

17/05130/FUL Church of The Holy Rood Church Road Daglingworth Gloucestershire. Erection of metal hurdle fencing. Reported that application permitted.

18/01028/LBC 2 The Court Maces Hill Daglingworth Cirencester Gloucestershire GL7 7AB. Installation of structural steel and new wall to create a bathroom No issues raised.

18/00501/COMPLY Proposed internal alterations – compliance with condition 3 (head height, manner of the opening and details of the structural mitigation) Mace House, Maces Hill. No issues raised. **Action:** Clerk

CORRESPONDENCE AND GENERAL BUSINESS

9. Further information on GDPR and Data Protection Bill.

CLlr Giles gave a brief update, indicating it was not clear whether any action would be needed by the Parish Council. Formally, the requirements of the Bill become law on May 25th 2018. Agreed to await advice from GAPTC.

FINANCE

10. Audit.

CLlr Keen agreed to seek an internal audit of the accounts.

11. To agree invoices and payments for the past two months.

The clerk has received a pay rise to £9.34 per hour, for 4hr/wk. The following cheques were agreed and signed:

GAPTC subscription: £64.40
Community First Insurance: £412.07
J Seymour Clerk salary: £129.51
HMRC Tax April 2018: £32.38
Stamps for Clerk: £3.90

12. To agree and sign monthly bank reconciliation.

Income (Precept £4772) Expenditure (£674.64)

Closing balance: £20,469.11

13. Items for the next Agenda.

Review of governance documentation
Clean up date in September
Gloucestershire STP
Status of defibrillator installation

14. To agree date of next meeting.

Tuesday, July 3rd at 7.30pm.

The meeting closed at 9.15pm.