

DAGLINGWORTH PARISH COUNCIL

Chair: Graham White

Cllrs: Liz Keen, Janet Seymour Roger Giles, Geoff Elliott, Paul Lane

15th August 2020

Minutes for the Parish Council meeting on 10th August 2020

Honorary Clerk: Mrs Janet Seymour Tel: 658634

MINUTES

- 1 Apologies: received from Cllr Roger Giles
- 2 Declaration of interests. There were none.
- 3 Cllr Janet Seymour was welcomed as Co-opted Councillor following the resignation in May 2020 of Geoff Elliott. The Chair asked for a Vote of Thanks to Mr Elliott for his nine years of service and expressed the desire of the Council for him to continue with organising village speed-watch activity with other parishioners.
- 4 Minutes of the meeting on 9th January 2020 were agreed with the following matters arising.
 - 4.1 Cllr Seymour distributed minutes of an extraordinary meeting, which was held to deal with some cheque signings during lockdown.
 - 4.2 Cllr Lane reported on the installation of Gigaclear service to properties near to Daglingworth Manor. One ownership needs to be documented but no problems anticipated. Service should be laid when Covid crisis allows. It was reported that Gigaclear may be allowing some upgrades to their routers should parishioners wish to investigate.
 - 4.3 Chair reported the defibrillator is still ok despite being taken from its box because of an emergency. In the end it wasn't used. The Chair has put his phone number in the case for future reporting. Cllr Keen is organising the plaque of thanks to CDC.
 - 4.4 Other matters:
 - 4.4.1 Cllr Seymour will email the Chair photos of road and drain outside Malthouse Cottage and adjacent properties with a view to including into a comprehensive message to GCC about highway concerns.
 - 4.4.2 Cllr Seymour reported that the Council had not yet been reimbursed half the cost of High Path cutting by GCC. She will continue to press for payment and attempt to discover the reason for non payment of £74.88.
 - 4.4.3 Chair reported the appointment of a new Parish Clerk with effect from 1st September 2020. She is Kathryn (Katie) Bannister. Although not a parishioner, it is felt she will be able to provide a valuable service to the community with everybody's co-operation. Cllrs White, Keen and Seymour will meet Katie as soon as possible after 1st for an initial induction.
 - 4.4.4 The VE and VJ proposals had to be curtailed due to lockdown but the Chair wanted to congratulate the Village Hall Committee for their excellent VJ Day Commemoration booklet which had been circulated the cost of which was covered by CDC.
5. Drainage and Casual Parking Spaces in Lower End.

Shaun Morris, Local Highway Manager, GCC has placed a works order for the drains to be cleaned in Lower End. Chair is proposing to write a combined message to him to cover Malthouse Cottage, Lower End casual parking and speed into the village from Cirencester where horses are kept. A parishioner asked if surface water at Hawthorn Cottage and Little Garth could be alleviated by a new drain as water run off from School Lane and adjacent fields can cause flooding in their property.

6 Ash Die Back and other Trees

The Duchy have notified the Council of their intention to deal with Ash Die back and contactors have been appointed to carry out the work. An email was subsequently circulated. Could Councillors consider and let the Chair have comments. The Duchy's Head Forester was also asked to look at tow trees planted for the Queen Mother's birthday in 2000. The Beech in Millennium Green is fine but the Horse Chestnut is suffering from soil compaction around its base caused by animals seeking shade. It might be worthwhile having some form of cattle fencing around the tree. It is thought this tree is on land owned by the Church. Cllr Keen will let Chair have contact details so a message to their Clerk may be sent

7 Tidy Mortuary

The main problem seems to be chairs which should be taken to Recycling Centre with appointment, not on Tuesdays. Cllr Keen will speak to a parishioner who may have a trailer and who may be willing to assist. The Archives need protecting and may need some damp proof storage to be considered.

8 Riparian Responsibilities

Cllr Keen will speak to FWAG about the river through the Millennium Field as it is getting very clogged. It appears from night filming that an otter may be active in the area. Cllr Lane reported that Manor Farm Barn and Cirencester Farm's lengths of river have been cut. Chair will contact Dower House owners to remind them of their responsibilities. Cllr Lane reported that the owner of Manor Farm Barns may seek permission for a lake and wanted the Council to be advised of this possibility. It was thought planning permission may be required.

9 White Line at Bridge Cottage:

This item was proposed by Cllr Seymour as a matter of road safety as cars from Cirencester can be forced towards oncoming traffic when trying to overtake any parked cars on the sharp bend. After discussion it was thought that as the property is now for sale it might be better to await the size and number of vehicles which the new owners have. Any white lining could put pressure on parking elsewhere.

10 Update on Internal Audit

Cllr Seymour advised that the audit had been completed albeit with some problems arising from uncashed cheques. The Audit was signed by the Acting Clerk and Chair. It was suggested next years audit should be carried out in early March. The Public will be put on notice that the accounts are available for inspection. Many thanks to David Godding for being the Parish Council's Auditor over recent years. We will now need to find a new internal auditor for next year.

11 QUESTIONS FROM THE PUBLIC

11.1 Trees and Hedges at Daglingworth Manor: Cllr Lane reported that owners of properties near the Manor are pressing for two trees overhanging the road to Cirencester to be cut together with a high hedge. This is ongoing and may result in some representation to CDC.

- 11.2 Sonia Pritchard, the Council's honorary advisor on IT matters and Council Website, advised that we should consider increasing the storage capacity. The Council agreed to have unlimited storage at a cost of £100 p. a.

12 PLANNING

- 12.1 No comments to be made on pending applications, which relate to tree works

13 CORRESPONDENCE AND GENERAL BUSINESS

- 13.1 Chairman to investigate the 'slow' sign at the entrance to the Village by Equestrian Centre Horses crossing to be repainted. There was a discussion about extra signage alerting drivers from Cirencester that there could be horses crossing.
- 13.2 Annual Parish Meeting: to be held when appropriate before May 2021

14 FINANCE

- 14.1 To agree invoices and payments

Cheque: Nic's Mowing £179.40

Closing Balance £21,974.33

- 14.2 To agree and sign monthly bank reconciliation.

Signed and agreed by Chairman and Vice Chairman

- 15 Items for the next Agenda.

- 16 To agree date of next meeting.

Thursday 15th October 2020

Meeting closed 9.10 pm