

DAGLINGWORTH PARISH COUNCIL

Draft minutes of meeting
held on 29th March 2022 at 7.30pm
In the Village Hall

1.	Welcome and introductions from Chair of Council-
2.	Attendance recorded as Parish Councillors Roger Giles, Graham White (Chair), Paul Lane Liz Keen and Janet Seymour, District Councillor Julia Judd 4 members of the public
3.	No Apologies received and County Councillor Joe Harris did not attend
4.	Declaration of interests of matters on the agenda were invited- Millennium Green agenda item Cllr Giles
5.	Minutes of previous meeting held on 1 st February approved
6.	Matters arising from Minutes discussed for information purposes only – see agenda items
7.	District Councillor Judd Report distributed via email and verbal update given Truck stop planning decision to refuse noted Local Plan consultation feedback received from Parish Councillors Repurpose Trinity Road CDC Offices First Phase electric charging points in Cirencester and Moreton in Marsh- Parish Councillors gave some feedback on other local providers Full Council support to write to Government Ministers regarding discharge of sewage into water courses Tour with Glos Highways manager feedback – email address for Highways planning matters to be confirmed A417 missing link update – Decision possible by end of December 22
8.	Report from County Councillor Harris- not received
9.	Public session Queen’s Platinum Jubilee input from members of the Village Hall committee was noted and a decision taken at the agenda item
10.	Daglingworth Stream and Farmers Wildlife Advisory Group (FWAG) update Interested parties are in discussion regarding the plan and therefore matter fwd
11.	Highway matters update Daniel Tiffney (G Highways) has been contacted regarding: <ol style="list-style-type: none"> 2 missing signs where the horses cross the road. – Next financial year Drains in Lower End update- Next financial year Grit bins –refilled – replacement agreed for blue half tub. The PC would need to pay for any other design - Clerk to submit request for match funding. Clerk to send details from Coberley for Green bin to Councillors to confirm size and price A417 upgrade update- see DC Judd report Amended Invoice for contribution to verge cutting has been submitted but no response yet received. Clerk has chased 20mph limit update -GCC policy drafted for consultation during summer 2022 which will specify criteria. Speed data to be provided by DT in next financial year Silt trap outside Village Hall – to be cleared out in next financial year and the policy is 2x a year
12.	Council considered tree planting for Queen’s Platinum Jubilee Following a suggestion from a member of the public that the PC ask the Duchy for 7 oak trees in the middle of 40-acre field along with fencing and guards. – The Duchy has been approached by Cllr White and the tenant has also been consulted but there is a reluctance to have them planted in the middle of the field. It was suggested that the Chair, tenant and member of the public meet to discuss this further It was asked if Duntisbourne WI could plant a tree in the Millennium Field- This would require Duchy approval under the terms of the lease. There was no specification of the type of tree being suggested but Council was not confident of the appropriateness of the space available Council agreed to decline the offer
13.	Council agreed in principle a request for a wedding party on the Millennium Green on April 22 nd 2023 It was requested that a large yurt be put on site- The family would arrange insurance. A generator and water supply would be required There may be a form for booking of the millennium Green (Clerk/Cllr Keen will check 2006) which will need to be completed and submitted to Council before a final decision can be made

14.	<p>Planning matters considered (as distributed via email) and Council noted where Clerk has submitted comments under delegated authority</p> <p>a) 22/00862/TCONR -Tarry Barn Church Road 15/3/22- no comments</p> <p>b) 22/00466/TCONR - Chantry House The Street 4/3/22 -no comments</p> <p>c) 20/04673/FUL Provision of a new secure roadside truck stop – update from DC Judd noted</p>
15.	<p>Financial reports and payment list approved as attached</p> <p>Council approved use of cheque books whilst the bank mandate is updated</p> <p>Independent auditor approved _ Valerie Dyson</p> <p>Council will approve accounts at May meeting and AGAR will need to be submitted by 30th June</p>
16.	<p>Council approved changes to bank mandate to include Councillor Paul Lane and Clerk and to arrange for monthly statements to be sent via post to the Clerk’s address- Chair to chase</p>
17.	<p>Council approved 6 month review of Locum Clerk and agreed to increase of 20p per hour as per NALC national pay scales backdated to 1/4/21</p> <p>Council agreed to formalise payroll with PATA on a monthly basis</p> <p>Council agreed standing order for monthly salary and working from home allowance</p> <p>Council to agree any other expenses to be approved at Council meetings</p>
18.	<p>Clerk noted email process has changed and webmail is now being forwarded to gmail -</p>
19.	<p>Queens Platinum Jubilee celebrations update</p> <p>Cllr Seymour -Big Lunch village event on 5th June (Village Hall and PC)</p> <p>Donation from PC was requested and Council agreed in principle to make a donation. Specific figure of £500 towards food, entertainment and printing of Flyers was agreed to be paid to Daglingworth Village Hall</p>
20.	<p>Date of next meeting agreed 31st May 2022 (May meeting to include parish assembly and annual meeting of Council) AGM at 7pm and Parish Assembly 8pm</p>
21.	<p>Any other business discussed as information sharing (no decisions can be made at this point)</p> <p>resignation of Cllr Keen and Cllr Seymour noted – Council and member of the public expressed their thanks to both Councillors and Clerk will inform CDC</p> <p>The Mortuary key will be passed to the Chair of Council</p>
22.	<p>Close of meeting 20.28</p>

Financial reports for March meeting

Cash book

01/04/21-04/02/2022	CASH BOOK		
<u>payee</u>	<u>date</u>	<u>AMOUNT</u>	<u>balance</u>
opening current account balance	01/04/2021		20051.97
PRECEPT	22/04/2021	4867.00	24918.97
nicks mowing 4912-4824	18/05/2021	-358.80	24560.17
GAPTC	18/05/2021	-69.51	24490.66
community first	18/05/2021	-318.52	24172.14
nicks mowing 5005	29/06/2021	-179.40	23992.74
nicks mowing 5094	15/07/2021	-179.40	23813.34
nicks mowing 5183	06/08/2021	-179.40	23633.94
auditor	06/08/2021	-15.00	23618.94
precept	23/09/2021	1622.00	25240.94
nicks mowing 5280	04/10/2021	-179.40	25061.54
nicks mowing 5376	08/10/2021	-179.40	24882.14
FWAG	18/11/2021	-200.00	24682.14
nics mowing 5463	01/12/2021	-179.40	24502.74
brian brazington	01/12/2021	-154.20	24348.54
locum invoice	08/12/2021	-444.77	23903.77
locum invoice	04/02/2022	-457.03	23446.74
nics mowing	04/02/2022	-358.80	23087.94

Payment list approved- to be paid electronically

Clerk invoice £408.69

Duchy of Cornwall rent invoice £210.00

Sonia (Krystal hosting ltd) £119.99

BANK RECONCILIATION				
01/04/2021	OPENING BANK BALANCE			20051.97
	EXPENDITURE FOR PERIOD		3453.03	
	INCOME FOR PERIOD		6489.00	
	NET EXPENDITURE			
as at above	BANK BALANCE AS ABOVE			23087.94
as at 04/02/22	BAL PER S/M			23087.94
	LESS U/P CHEQUES			
				0.00
22/11/2021	<u>reconciled balance</u>			23087.94
Deposit account				
	Total bank balance			23087.94

Reserves

<u>earmarked reserves</u>			
community			
election costs			
precept			7000.00
contingency			
			7000.00
general			13051.97
bank balance at 31/3/21			20051.97

Budget against actual

budget to date	<u>BUDGET</u>	<u>ACUTAL YEAR TO DATE</u>	<u>BALANCE AVAILABLE TO SPEND</u>
PRECEPT	6489.00	6489.00	
bank interest deposit account	0.00	0.00	
50% contibution	0.00	0.00	
wayleave	0.00	0.00	
VAT to be reclaimed	0.00	0.00	
other receipts	0.00	0.00	
	0.00	0.00	
INCOME	6489.00	6489.00	
Locum costs	2398.00	901.80	1496.20
Administration and mileage	200.00	0.00	
Insurance	320.00	318.52	1.48
Grants & donations	500.00	200.00	300.00
Mowing	1900.00	1683.30	216.70
Subscriptions	70.00	69.51	0.49
Village maintenance	500.00	0.00	500.00
Audit	15.00	15.00	0.00
Chairmans allowance	30.00	0.00	
IT web	140.00	0.00	
Training		0.00	
Defibrillator		0.00	
Duchy of cornwall rent	200.00	0.00	