

DAGLINGWORTH PARISH COUNCIL  
Agenda/Summons for meeting to be held on

13<sup>th</sup> February 2023 at the Village Hall starting at 7.30pm

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| 1.  | Welcome and introductions – by the Chairman  |
| 2.  | Co-option to fill 1 vacancy if an application has been received -followed by the signing of acceptance of office forms -   |
| 3.  | Attendance to be recorded (anticipated as Parish Councillors Graham White, Roger Giles, Ross Sharpe and Paul Lane), County Councillor Joe Harris & District Councillor Julia Judd & members of the public  |
| 4.  | Apologies for absence received to be recorded  |
| 5.  | Declaration of Interest for matters on the agenda to be invited  |
| 6.  | Minutes of the previous Parish Council Meeting held on 5 <sup>th</sup> December 2022 to be approved  |
| 7.  | Council to note reports as distributed from District Councillor Judd   |
| 8.  | Council to note updates from County Councillor Joe Harris  |
| 9.  | Council to invite public participation, following which members of the public are invited to remain to observe the remainder of the meeting  |
| 10. | Council to approve the payment list<br>Nicks Mowing invoice 6344, 6176, 6268 - £179.40 x 3<br>HMRC £132<br>Brian Brazington payment for High Bank £156<br><br>Clerk expenses £20.90 & wfh £26 (per contract) to be paid as part of standing order  |
| 11. | Council to consider outstanding planning matters including<br><br>Truck stop appeal -20/04673/FUL Appeal Reference: APP/F1610/W/22/3306694<br>Appeal start date: 28 September 2022-<br>Council has offered a donation of £1000 to the CARG (local residents protest group) - to confirm if this is now to be paid  |
| 12. | Council to consider Coronation events and funding sources (see emails)   |
| 13. | Council to consider Daglingworth stream matters  |
| 14. | Council to consider Highway matters (Daniel Tiffney = Highways Manager)<br>a) slow signs are still waiting for installation – Daniel Tiffney has been made aware.<br>b) Drain at Lower End- update from Cllr Lane- Daniel Tiffney has been informed<br>c) Sump - total blockage at the end and debris coming down the hill is not processed. Cllr White has informed Daniel Tiffney.<br><br>d) Contribution from Glos Highways for bank cutting at the High bank area only - The CC will pay 4p per meter - PC are waiting for confirmation of distance to be covered and then a Contract from GCC to be signed the Parish Council will be responsible for paying contractor (Brazington).<br>e) 20mph update- bid for a VAS update (1 <sup>st</sup> round) & VAS at Lower end in second round of bids |

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| 15. | <p>Council to consider Telephone box refurbishment updates<br/> Council agreed to go ahead in principle with Telephone box refurbishment at the previous meeting and one quotation has been received in the sum of £1200 (A donation has been offered from the Duchy in the sum of £500)</p> <p>a) update from Member of the public on a national lottery/post code lottery application,<br/> b) Council to agree if it wishes to go ahead with the GCC quotation to include supply/installation in the sum of £1150-<br/> c) Council to confirm that the PC own the telephone box and costs would be “maintenance of assets” – If s137 power was to be used, there is a limit of £9.93 per electorate (2023/24) or £8.82 (22/23)<br/> d) response from CDC regarding the emptying of the bin at the telephone box (Cllr White)</p> |
| 16. | <p>Council to note updates on the feedback from the Duchy regarding 7 Oak trees for the Jubilee planting scheme - to plant a copse of 70 trees – off Long Hill.</p>   |
| 17. | <p>Council to consider fruit tree maintenance at Millenium Field as raised by a member of the public bfwd</p>   |
| 18. | <p>Council to agree that its next meeting will be Monday 17<sup>th</sup> April 2023 commencing at 7.30pm (Parish assembly and PC Meeting)<br/> AGM Thursday 25<sup>th</sup> May 2023 – meetings must be held within 10<sup>th</sup> to 25<sup>th</sup> May as it is an election year</p>  |
| 19. | <p>Close of meeting</p>   |

DAGLINGWORTH PARISH COUNCIL  
Draft minutes of meeting held on

5th December 2022 at the Village Hall starting at 7.30pm

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| 20. | Welcome and introductions – by the Chairman  |
| 21. | Co-option to fill 1 vacancy -followed by the signing of acceptance of office forms - no applications have been received  |
| 22. | Attendance recorded as Parish Councillors Graham White, Roger Giles, Ross Sharpe and Paul Lane, & 2 members of the public attended   |
| 23. | Apologies for absence recorded County Councillor Joe Harris & District Councillor Julia Judd   |
| 24. | Declaration of Interest for matters on the agenda were invited- none   |
| 25. | Minutes of the previous Parish Council Meeting held on 24th October 2022 approved  |
| 26. | Council noted reports as distributed from District Councillor Judd   |
| 27. | Council no updates from County Councillor Joe Harris at the present time   |
| 28. | Council invited public participation -none   |
| 29. | Council noted implications of CDC election cost policy<br>By-election £1543.25 (50% in 2024, 75% in 2025, 100% in 2026)<br>4 yearly elections £205 in 2023 and £410 in 2027  |
| 30. | Council approved the financial reports -   |
| 31. | Council approved the precept/budget for 2023/24 =£7219   |
| 32. | Council approved the payment list<br>Nicks Mowing - £179.40 x 2 october /November invoice =£358.80<br>HMRC £ 272.00 to November<br>G White £10.49 (chairs allowance – gift for Valerie)<br>Kingsfisher Direct (additional cost of grit bin) £11.62<br>Clerk expenses £20.90 & wfh £26 (per contract)= £46.90<br>Council approved national pay award for clerk in line with contract of employment (as distributed) back dated to 1/4/22 £111.12 and an additional day of holiday going forward (pro-rota)  |
| 33. | Council considered outstanding planning matters including<br>Tree cutting application - noted<br>Truck stop appeal -20/04673/FUL Appeal Reference: APP/F1610/W/22/3306694<br>Appeal start date: 28 September 2022- representations invited by 2nd November 2022.<br>Clerk has submitted updated comments by 1st November 2022. Waiting for confirmation that DPC can attend the appeal meeting. If possible, Cllr White will attend the enquiry and will raise the matter of the EIA<br>Council agreed to offer a donation of £1000 to the CARG (local residents protest group) CPRE/AONB groups are also opposing |

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|     | Environmental impact assessment (EIA) discussed as it was not included in the application.  |
| 34. | <p>Council considered Daglingworth stream matters including: riparian owners works and Duchy proposals below Grove Hill</p> <p>Response from Duchy on stream work at Grove Hill, in that the Duchy is developing a scheme to reduce the risk of flooding in the village including outside of the Village Hall.</p>  |
| 35. | <p>Council considered Highway matters (Daniel Tiffney = Highways Manager)</p> <p>a) Road surfacing done at Itlay<br/>slow signs are still waiting for installation – Daniel Tiffney has been made aware. Temporary signs of “no road markings” have been removed</p> <p>b) Drain at Lower End- update from Cllr Lane- Daniel Tiffney has been informed</p> <p>c) Grit Bin for Itlay– now received and payment due £129.59, noting it is a smaller size and the original one will need to be cut down and removed.</p> <p>d) Sump was overgrown and has been cleared, there is a total blockage at the end and debris coming down the hill is not processed. A map showing the actual location, going up to Itlay on the opposite side to the grit bin. “What 3 word” app can be used to specify location. Cllr White will inform Daniel Tiffney.</p> <p>e) A417 update – scheme approved and information distributed via public consultation. Also noted the closure of the Cirencester Road at Cheltenham/Seven Springs for 6 months</p> <p>f) Contribution from Glos Highways for bank cutting chased and as discussed at last meeting at which the Council agreed to go ahead and Clerk has since spoken to Daniel Tiffney and Clerk has been informed that a formal agreement needs to be set up before any payment can be made –The CC will pay 4p per meter subject to the following</p> <p>i. Council agreed area to be covered. See supporting papers. – agreed the High bank area only -</p> <p>ii. GCC will pay x 4p per metre per year and the Parish Council will pay contractor (Brazington).</p> <p>g) 20mph update- waiting for GCC detail from the speed survey. Council will bid for a VAS (CC Harris will support)</p> <p>h) programme of EV charging points : Clerk has requested information from GCC and now it is stated that the County is not able to pursue land owned by management trusts or charities.</p> <p>i) The second Community Speed Watch Fund. Chair of Council investigated applying for 1 VAS at Lower end</p> |
| 36. | <p>Council considered Telephone box refurbishment-</p> <p>Council agreed to go ahead in principle with Telephone box refurbishment at the previous meeting and one quotation has been received in the sum of</p>  |

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|     | <p>£1200 (as distributed). A donation has been offered from the Duchy in the sum of £500,<br/> Council to indicate budget account to be used.<br/> Member of the public has also suggested a national lottery/post code lottery application, which he would be prepared to submit on behalf of the Parish Council. Council agreed to such an application and to delegate to (P Grubridge) to make applications.<br/> Chair has also applied to Highways grant board.<br/> Clerk has spoken to Glos Highways for permission for the slabs. – Glos Highways would need to have certain information such as name of contractor/public insurance cover<br/> GCC have also provided a quotation for this work to include supply/installation in the sum of £1150- Council accepted in principle with this quotation.<br/> CDC will be approached regarding the emptying of the bin at the telephone box<br/> (Cllr White)</p> |
| 37. | Council noted no update on the matter of the Mortuary Deeds- remove from agenda  |
| 38. | Council noted update on the feedback from the Duchy regarding 7 Oak trees for the Jubilee planting scheme -b fwd from last meeting<br>Duchy are going to plant a copse of 70 trees – off Long Hill.  |
| 39. | Council considered its response to “Dark Sky” email- Cllr White has responded on behalf of the Council   |
| 40. | Council considered fruit tree maintenance at Millenium Field as raised by a member of the public. No further information received from member of the public- cfwd  |
| 41. | Council agreed that its next meeting will be Monday 13th February 2023 commencing at 7.30pm  |
| 42. | Close of meeting at 20.21  |