

# DAGLINGWORTH PARISH COUNCIL

## Agenda of parish council meeting to be held on 24<sup>th</sup> April 2023 at the Village Hall starting at 7.30pm

1.	Welcome and introductions – by the Chairman
2.	Attendance to be recorded (anticipated as Parish Councillors Graham White, Roger Giles, Ross Sharpe and Paul Lane & District Councillor Julia Judd & members of the public )
3.	Apologies for absence received to be recorded
4.	Declaration of Interest for matters on the agenda to be invited-
5.	Minutes of the previous Parish Council Meeting held on 13 <sup>th</sup> February 2022 to be approved
6.	Council to note reports as distributed from via email District Councillor Judd
7.	Council to invite report from County Councillor Joe Harris
8.	<p>Council to consider financial matters and approve the payment list</p> <p>Audit and financial reports are to be presented at AGM for year end</p> <p>VAT claim will be submitted for 2022/23 and Clerk will follow up 2021/22</p> <p>Council is asked to consider paying for the village hall for PC meetings</p> <p>Payment list – Clerk expenses &amp; HMRC</p>
9.	Council to consider outstanding planning matters
10.	<p>Council to consider Coronation Events and funding sources</p> <p>The Village Hall/Church normally work together and the Parish Council are asked to donate £500 funding.</p>
11.	<p>Council to considered Highway matters</p> <ul style="list-style-type: none"><li>• Contribution from Glos Highways for bank cutting</li></ul> <p>Clerk has informed Daniel Tiffney of the 250 meters length of the High Bank and requested that a contract to be sent over from GCC to enable the PC to invoice</p> <p>The Parish Council will then invoice GCC who will pay x 4p per metre per year and the Parish Council will pay contractor on receipt of invoice (Brazington).</p> <ul style="list-style-type: none"><li>• VAS update</li><li>• Grit bin at Itlay</li><li>• Parking in Church Walk</li></ul>
12.	Council to consider Telephone box refurbishment update

	<p><b>A donation has been offered from the Duchy in the sum of £1000, Clerk has sent invoice for 2<sup>nd</sup> half (£500)</b></p> <p><b>Member of the public will refurbish the memorial bench</b></p> <p>Council was informed at previous meeting that Glos Highways needed to give permission for the slab work as it was on their ground and Glos Highways would need to have certain information such as name of contractor/public insurance cover</p> <p>GCC have also provided a quotation for this work to include supply/installation in the sum of £1150- Council accepted in principle with this quotation but will wait before going ahead with this work</p> <p><b>It has now been confirmed that the area on which the telephone box, bin, bench and post box are located is part of the Duchy of Cornwall estate.</b></p> <p><b>And it has been confirmed that permission for the Parish Council to lay paving slabs under the bench has been given.</b></p> <p><b>Council is asked if they wish the Duchy to grant a licence or lease of this area, for nil rent, to record this and the permission for this area to be utilised as it is?</b></p> <p><b>Council to note that quotations should be received directly to the Clerk for Council to consider 2 Quotes for the slabs have been obtained by member of the public. The lowest being £200, slabs have been purchased by member of the public for £10 – are Council happy to proceed with this work in the sum of £210</b></p>
13.	<p><b>Council to consider Millenium Field</b></p> <p><b>Tree maintenance in the sum of £1140 – Clerk has placed order to go ahead.</b></p> <p><b>Private booking request received and previously agreed by Pc – Council to note change of date to 8<sup>th</sup> July 2023</b></p>
14.	<p><b>Council to consider realignment of stream plans by The Duchy</b></p>
15.	<p><b>Council agreed that its next meeting</b></p> <p><b>AGM Thursday 25<sup>th</sup> May 2023 at 7.30pm</b></p>
16.	<p><b>Close of meeting ( next meeting is scheduled for 8.15pm)</b></p>

## Draft minutes of meeting held on 13<sup>th</sup> February 2023 at the Village Hall starting at 7.30pm

1.	<b>Welcome and introductions – by the Chairman</b>
2.	<b>Co-option to fill 1 vacancy -no applications have been received</b>  <b>Elections are on 4<sup>th</sup> May 2023- nominations forms are available from March and must be submitted by 4<sup>th</sup> April.</b>
3.	<b>Attendance recorded as Parish Councillors Graham White, Roger Giles, Ross Sharpe and Paul Lane &amp; District Councillor Julia Judd &amp; 8 members of the public attended</b>
4.	<b>Apologies for absence received recorded</b> <b>County Councillor Joe Harris did not attend</b>
5.	<b>Declaration of Interest for matters on the agenda were invited-</b>
6.	<b>Minutes of the previous Parish Council Meeting held on 5<sup>th</sup> December 2022 approved</b>
7.	<b>Council noted reports as distributed from via email District Councillor Judd and it was noted that Cllr Judd also has a face-book page for informing the public.</b> <ul style="list-style-type: none"> <li>• <b>NALC peer review report has been published</b></li> <li>• <b>Special area of conservation areas -Planning applications within 12 miles radius of special sites are being held up due to environmental issues</b></li> <li>• <b>Barrow Wake update</b></li> <li>• <b>CCTV for fly-tipping now in operation</b></li> <li>• <b>Photo ID for local elections</b></li> <li>• <b>Community Barn events - Birdlip</b></li> </ul>
8.	<b>Council noted no updates were available from County Councillor Joe Harris at the present time</b>
9.	<b>Council invited public participation – members of the public were also invited at the end of the meeting.</b>
10.	<b>Council approved the payment list</b>  <b>Nicks Mowing - £179.40 x 3 invoice =£538.20</b> <b>HMRC £ 132.00</b> <b>Clerk expenses £20.90 &amp; wfh £26 (per contract) = £46.90 to be paid as part of standing order</b> <b>Website hosting £119.99</b> <b>Duchy of Cornwall £210.00</b> <b>Brian Brazington- to be confirmed -pending invoice</b> <b>VAT refund requested for 2 years in the sum of £729.10 pending</b>
11.	<b>Council considered outstanding planning matters including</b>  <b>Truck stop appeal -20/04673/FUL Appeal Reference: APP/F1610/W/22/3306694</b>

	<p>Demonstration of Need, AONB and available alternative sites are the focus of the appeal</p> <p>Daglingworth Parish Council has offered a donation of up to £1000 to the CARG (local residents protest group)</p> <p>A lot of members of the public have attended the appeal hearing and it will be reconvened on 19<sup>th</sup> April as the number of the witness' have been extended.</p> <p>Members of the public raised the following points:</p> <ul style="list-style-type: none"> <li>a) It was felt that there were incidences of H &amp; S officers demonstrating lack of knowledge</li> <li>b) PC contribution towards cost of barristers</li> <li>c) Access point from A417</li> </ul>
12.	<p>Council considered Coronation Events and funding sources</p> <p>National Lottery special fund may be a possibility as there is a “crown” on the telephone box (see later item)- The Chair will send a link</p> <p>The Village Hall/Church normally work together and the Parish Council may be asked to donate some funding if requested by the organisers.</p>
13.	<p>Council considered Daglingworth stream matters including: riparian owners works and Duchy proposals below Grove Hill</p> <p>Chair of Council attended a meeting with the Duchy/Environment agency and a survey will be done on re-profiling Grove Hill followed by an impact assessment</p> <p>Member of the public informed the Council that her property floods and had installed pumps for the ground water which helps 4 residents but cannot mitigate surface water</p> <p>Another member of the public had put straw bales which acted as flood barrier for surface water</p> <p>District Councillor Judd has spoken to landowners further up the stream who would be prepared to take action further up</p>
14.	<p>Council considered Highway matters (Daniel Tiffney = Highways Manager)</p> <ul style="list-style-type: none"> <li>• Road surfacing done at Itlay -slow signs are still waiting for installation – Daniel Tiffney has been made aware. cfwd</li> <li>• Drain at Lower End- update from Cllr Lane- Daniel Tiffney has been informed -cfwd</li> <li>• Sump at Itlay -Cllr White waiting for what3 words from Cllrs Lane/Giles who will then inform Daniel Tiffney.</li> <li>• Resident raised concerns of discussions regarding flooding on School Lane (already raised with Daniel Tiffney)-may be raised with CC Harris/higher management, GCC cabinet member Dom Morris</li> <li>• Contribution from Glos Highways for bank cutting</li> </ul> <p>Council – agreed the High bank area only and Cllr White informed Council that it was 250 meters and Clerk will inform Daniel Tiffney of the meterage and then a contract will be signed with GCC to enable the PC to invoice</p> <p>The High Bank has been cut and members of the public were very pleased with the works done</p>

	<ul style="list-style-type: none"> <li>• Grip at the bottom of Overly Hill fills up and it was felt that 2x was not frequent enough – Cllr White will discuss with Daniel Tiffney</li> </ul> <p>The Parish Council will then invoice GCC who will pay x 4p per metre per year and the Parish Council will pay contractor on receipt of invoice (Brazington).</p> <ul style="list-style-type: none"> <li>• 20mph update- Council has bid for a VAS applying for 1 VAS at Lower end</li> </ul>
15.	<p><b>Council considered Telephone box refurbishment update</b></p> <p>Council agreed to go ahead in principle with Telephone box refurbishment at the previous meeting and one quotation has been received in the sum of £1200 (as distributed). A donation has been offered from the Duchy in the sum of £1000,. The PC would need to fund £200</p> <p>Member of the public will refurbish the memorial bench</p> <p><u>Council agreed for the Clerk to place the order for works to the Telephone box</u></p> <p>Chair has also applied to Highways grant board.</p> <p>Clerk has spoken to Glos Highways for permission for the slabs. – Glos Highways would need to have certain information such as name of contractor/public insurance cover</p> <p>GCC have also provided a quotation for this work to include supply/installation in the sum of £1150- Council accepted in principle with this quotation but will wait before going ahead with this work</p> <p>CDC will be approached regarding the emptying of the bin at the telephone box (Cllr White)</p>
16.	<p>Council noted update on the feedback from the Duchy regarding 7 Oak trees and the Duchy are now going to plant a copse of 70 trees – off Long Hill for the Jubilee planting scheme as reported in December 22 meeting -remove from agenda</p>
17.	<p>Council considered its response to “Dark Sky” email- Cllr White has responded on behalf of the Council</p>
18.	<p>Council considered fruit tree maintenance at Millenium Field as raised by a member of the public. Quotation received via member of the public /Cllr White. There will be wildlife areas created around the perimeter and Council agreed to go ahead in the sum of £1140 – Clerk to place order to go ahead.</p>
19.	<p>Council agreed that its next meeting will be Monday 17<sup>th</sup> April 2023 commencing at 7.30pm (followed by parish assembly)</p> <p>AGM Thursday 25<sup>th</sup> May 2023 at 7.30pm</p>
20.	<p>Close of meeting at 20.37</p>

